Step One:
Click “Schedule an Appointment” on your homepage.
Step Two:
Select “Advising”, your Advising Center, and a service. 
Service options may be major, last name, or reason for visit.
Step Three:
Choose either Phone or Virtual appointment.

Schedule Appointment

What type of appointment do you prefer?
- please choose one --
  -- please choose one --
  Phone
  Virtual (Microsoft Teams)
Step Four (optional):
You may select an advisor or leave this question blank.
**Step Five:**
Choose a date, expand available morning or afternoon time slots, select a time, and hit “Next”.
Step Six: Confirm your appointment.